

Guidelines on Pre-Travel Crisis Management for Student Overseas Dispatch Project

January 29th, 2017

Decided by the International Strategy Organization Steering Committee
Decision made by Executive Director of the International Strategy Organization

Revised: February 7th, 2018

Revised: August 1st, 2019

Article 1. Purpose

This guideline specifies what measures students of Yokohama National University (hereinafter referred to as "the university") dispatched by the student overseas dispatch project (hereinafter referred to as "overseas dispatch project") should take before traveling. By making students aware of the necessity of crisis management, it aims to reduce the possibility of incidents and accidents during the overseas dispatch project.

Article 2. Definition of Overseas Dispatch Project

The overseas dispatch projects subject to this guideline are as follows:

1. Training, internship, academic travel planned by the university or the faculty members of the university, or travel abroad on scholarship funds from the university.
2. Overseas travel projects planned by the Government of Japan, government affiliated organizations or municipalities etc., in which the university is involved in recruitment, participation decisions or any other part of the program.

With regard to participation in academic conferences overseas, the university will not be subject to this guideline for the time being, except for participation through scholarships provided by the university.

Article 3. Crisis management measures

Students of the university who will participate in overseas dispatch projects must carry out the following before departure:

1. Carefully read the "Written Oath," sign it, and have a parent or legal guardian sign it.
2. Take a lecture on safety and crisis management for overseas travel designated by the Executive Director of the International Strategy Organization (including a lecture conducted at each undergraduate college or graduated school which is considered to be equivalent by the Executive Director of the International Strategy Organization.) If 12 months have elapsed since you last took the lecture, you must attend the course again.
3. Join the Overseas Student Safety Management Assistance (OSSMA). In some cases, alternatives to OSSMA approved by the university may be allowed.

Supplemental provision

This guideline shall come into force from April 1, 2017.

Supplemental provision

This guideline shall come into force from February 7, 2018.

Supplemental provision

This guideline shall come into force from October 1, 2019. However, this provision shall not apply to the students who have taken one of the lectures specified in the Article 3-2 of the previous Guidelines by September 30, 2019 and travel abroad by the end of March, 2020.