

Spring Semester of the Academic Year 2025-2026
Application Guidelines
for the Financial Support Programs of
Yokohama National University
(for International Students)

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Student Support Division, Global Promotion Division
Student Affairs and International Strategy Department

1. Application Procedure for the Spring Semester (Overview)

(1) Introduction

If you wish to apply for any of the Yokohama National University (YNU) financial support programs listed below, please read the instructions in these application guidelines thoroughly and apply within the designated period.

1) Tuition waiver

This program will award privately financed international graduate students who have excellent academic records a full, half, or 30% waiver of their tuition fees (full or half waiver for doctoral programs) after you pass the application screening. Privately funded international undergraduate students are not eligible.

2) Data registration for university-recommended scholarships

To qualify for a university-recommended scholarship provided by one of the scholarship foundations, you need to register your basic data for internal screening. If you wish to apply for such a scholarship, make sure to register it.

(2) Application Schedule

The application schedule is as described below.

1) Application Schedule

Application period	<u>From April 3rd (Thu) to 5 pm, April 14th (Mon), 2025</u>
Deadline for submission of residence card information ("Student" status)	May 30th (Fri), 2025
Announcement of tuition waiver results	July 25th (Fri), 2025

2) Submission of residence card information

Students are required to submit their residence card information (status should be "Student") through [YNU Residence Card Submission Form](#) by the deadline above. If they do not, they will not be granted a tuition waiver, and they will not be registered for university-recommended scholarships. Please consult with us individually if you are in unavoidable circumstances that you cannot submit your residence card information by the deadline.

《YNU Residence Card Submission Form》

<https://reg18.smp.ne.jp/regist/is?SMPFORM=odlf-lcmioj-93336d03e96141a281559697913c2f69>

(3) Application for the Fall Semester

Tuition waivers and registration for university-recommended scholarships must be applied for each semester. If you wish, please remember to apply for the fall semester as well. Since the

screening for tuition waiver is conducted every semester, application results for the fall semester are not always the same as those for the spring semester. Make sure to check the announcement results for each semester.

If there are any changes as described below* after your application, you are not eligible for a tuition waiver.

- * You plan to take a leave of absence, or graduate/ complete during each semester (spring: April - September, fall: October – March)
- * Your status of residence is changed to something other than "Student"

(4) Important Information

- If your application contains any false declarations or your conduct constitutes grounds for disciplinary action, your application or application results may become invalid.
- Information posted on the [Global Promotion Division's website](#) is deemed to have been communicated and received, so you cannot file a protest later on the grounds that you did not see the information posted.
- As a general rule, you will receive messages at your YNU e-mail address if YNU has any inquiries. Please check your YNU e-mail box once a day.
Please note that if any of the required responses and documents are not submitted by the designated deadline, you may be disadvantaged or your application may be excluded from the screening process.
- You need to apply separately each semester. The application mentioned in these application guidelines is for the spring semester AY2025.

2. Tuition Waiver

[Important] Since this program is operated according to the budget allocated by the Japanese government, any significant changes to the future budget allocation may result in the program itself being revised. In such an event, YNU will inform you promptly.

(1) Overview of the Program

The YNU Tuition Waiver Program for Privately Financed International Students is a program to promote the acceptance of academically excellent international students and provide them with financial support after their admission to YNU.

New or current regular YNU graduate privately financed international students whose status of residence is "Student" are eligible for this program. Applicants will be entitled to a full, half, or 30% exemption from tuition fees according to their academic performance (for doctoral programs, the exemption rate will be a full or half).

(2) Exemption Period

The exemption period is for the spring semester AY2025^{*1}.

*1 Tuition waivers must be applied for each semester. If you wish, please remember to apply for the fall semester as well. Since the screening for tuition waiver is conducted every semester, application results for the fall semester are not always the same as those for the spring semester. Make sure to check the announcement results for each semester.

(3) Application Eligibility

To apply for a tuition waiver, you are required to meet all of the following eligibility requirements.

1) Privately financed regular graduate international student at YNU as of April 1st, 2025.

International students who are sponsored or dispatched by their governments as well as privately financed international students who receive aid for their tuition fees from JICA, the World Bank, foreign governments, or other institutions are not eligible for the YNU Tuition Waiver Program.

2) Have or going to have a "Student" status of residence as prescribed by Japanese law (Immigration Control and Refugee Recognition Act)

* If you have "Permanent Resident", "Long-Term Resident" or "Dependent" status of residence, please contact the Financial Support Section (gakusei.keizai@ynu.ac.jp).

3) The "Student" status of residence mentioned in (2) must be valid for the entire semester, or be expected to be renewed.

(4) Screening Method

[Master's programs]

1) New Students (in the 1st semester of 1st year)

Screening is based on the entrance examination results. Applicants who ranked in the top 50% among privately financed international students who passed the examination will be entitled to a full, half, or 30% exemption from tuition fees according to their entrance examination results. (Please note, however, that even those who are eligible may not be entitled to an exemption, as the quota given to each undergraduate college and graduate school is limited.)

2) Current students (in the 2nd semester of 1st year or above)

Screening is based on academic records (total GPA through the last semester) in respective graduate schools.

However, tuition waiver will not apply to the following applicants.

- Those who have not earned at least the standard number of credits^{*1} specified by their respective graduate schools.
- Those whose enrollment period (excluding any leave of absence) has exceeded the minimum period required for graduation.^{*2}
- Those who have transferred or re-enrolled in the semester.

- *1 See p.9 for the "standard number of credits" specified by graduate schools.
- *2 However, only if you are enrolled for not more than one year beyond the minimum period required for graduation, you may be considered "eligible", depending on the reason. Eligible applicants must submit a letter of reason at the time of application.

[Doctoral program]

1) New Students (in the 1st semester of 1st year)

Screening is based on the entrance examination results. Applicants will be entitled to a full or half exemption from tuition fees according to their entrance examination results.

2) Current students (in the 2nd semester of 1st year or above)

Screening is based on academic records in the respective graduate schools. Applicants will receive a full or half exemption from tuition fees according to their academic performance, including the publication of peer-reviewed papers and the receipt of awards, as well as their grades for earned credits.

However, tuition waiver will not apply to the following applicants.

- Those whose enrollment period (excluding any leave of absence) has exceeded the minimum period required for graduation. *1
- Those who have transferred or re-enrolled in the semester.

*1 However, only if you are enrolled for not more than one year beyond the minimum period required for graduation, you may be considered "eligible", depending on the reason. Eligible applicants must submit a letter of reason at the time of application.

(5) Screening Results

For each semester, YNU announces the following screening results: "Full waiver," "Half waiver," "30% waiver, or "Rejection."

[Announcement date]

July 25(Fri), 2025, for the spring semester

- The announcement date is tentative and is subject to change depending on the circumstances. If the announcement date is changed, a new date will be announced on the [Global Promotion Division's website](#).

[Announcement method]

[Student Information System](#)

<https://risyu.jmk.ynu.ac.jp/WebInfo/p/LogIn.aspx>

(Log in with your YNU ID and password)

- To protect personal information, YNU does not post application results on campus bulletin boards. Also, YNU does not send notices of results to individual applicants or accept inquiries by telephone about results.
- If you cannot check your results through the [Student Information System](#), come to the Financial Support Section (Counter No.1, Student Center 2F) with your student card. If you find it difficult to come to the university, please contact them at gakusei.keizai@ynu.ac.jp from your YNU Mail account, with a copy of your student card.

[Payment deadline and debit date]

- If you are awarded a full waiver, your tuition fees will not be debited from your account.
- If you are awarded a half waiver or 30% waiver or if your waiver application is rejected, your tuition fees will be automatically debited from your registered account on the following dates.

August 27(Wed), 2025, for the spring semester

[Important]

- Applicants who plan to graduate in the middle of each semester (spring semester: April to September, fall semester: October to March) are not eligible for screening.
- Once you apply for a waiver, you will not need to pay your tuition fees until the application results are announced. Your tuition fees will not be debited on the regular debit dates.
- Please note that you will be expelled if you fail to pay your tuition fees by the prescribed deadline, so make sure to observe the payment deadline.
- Tuition waivers must be applied for each semester. If you wish, please remember to apply for the fall semester as well. Since the screening for tuition waiver is conducted every semester, application results for the fall semester are not always the same as those for the spring semester. Make sure to check the announcement results for each semester.

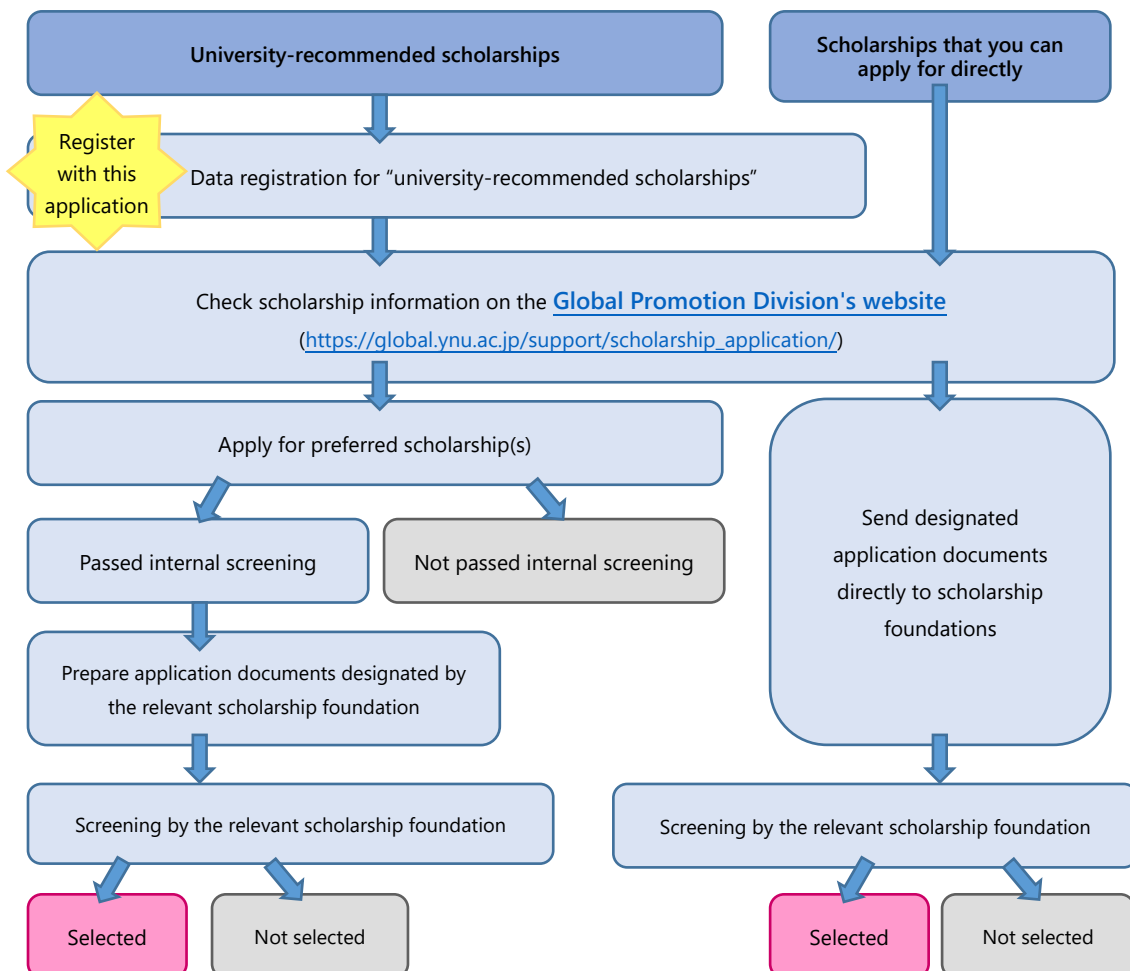
3. Data Registration for university-recommended scholarships

(1) Overview of the Program

Two types of scholarships are available for privately financed international students: University-recommended scholarships, which require a recommendation from the university in order for you to apply, and scholarships you can apply for directly, which allow students to apply directly to scholarship foundations. Data registration for university-recommended scholarships is a program for registering the basic data used in internal screening for scholarships requiring the university's recommendation.

[Important] You cannot apply for a scholarship simply by completing the data registration for university-recommended scholarships. After registration, please check the scholarship information provided on the [BBS for Current Students](#) or [Global Promotion Division's website](#) and then apply for your preferred scholarship(s) through the designated online form.

Scholarship Application Flow Chart



(2) Registration Period

This registration applies to scholarship applications from the spring semester to the beginning of fall semester AY2025. Make sure to register your data if you wish to apply for university-recommended scholarships for this period. Please note that there are some scholarships that open their application in the AY2025 even if the scholarship payments start in or after April 2026.

(3) Application Eligibility

To apply for data registration for university-recommended scholarships, you are required to meet all of the following eligibility requirements.

- 1) Regular YNU undergraduate or graduate student as of April 1, 2025.
- 2) Have or going to have a "Student" status of residence as prescribed by Japanese law (Immigration Control and Refugee Recognition Act)
- 3) The "Student" status of residence mentioned in (2) must be valid for the entire semester or be expected to be renewed.

(4) Screening Method

[Undergraduate programs and master's programs]

1) New Students (in the 1st semester of 1st year)

The rankings of applicants are determined based on their entrance examination results.

2) Current students (in the 2nd semester of 1st year or above)

The rankings of applicants are determined based on their academic performance (total GPA through the last semester).

[Doctoral program]

1) New Students (in the 1st semester of 1st year)

The rankings of applicants are determined based on their entrance examination results.

2) Current students (in the 2nd semester of 1st year or above)

The rankings of applicants are determined based on their academic performance, including the publication of peer-reviewed papers and the receipt of awards, as well as their grades for earned credits.

(5) Application Results

There is no announcement of the applicants ranking for data registration for university-recommended scholarships.

Completing data registration for university-recommended scholarships is not enough for applying for a scholarship. After registration, please check the scholarship information provided on the [Global Promotion Division's website](#) and apply for your preferred scholarship(s) through the designated online form. Notification of the internal screening results for individual scholarships will be sent by e-mail only to those who pass the screening. See p. 7 for the scholarship application flow chart.

4. Application Procedures

Log in to your YNU email (Microsoft 365) and apply using the form below. If you access the form without logging into your YNU email, an error will occur.

Application Form: <https://forms.office.com/r/qUZEdkhBpY>

5. Inquiries

International Students Section, Global Promotion Division

E-MAIL: global.student@ynu.ac.jp

Address: 79-8 Tokiwadai, Hodogaya-ku, Yokohama-shi, Kanagawa 240-8501

Business hours: 8:30 am to 12:45 pm and 1:45 pm to 5:00 pm

(Excluding Saturdays, Sundays, and national holidays) @the second floor of the Student Center

Information on tuition waivers and scholarships (Global Promotion Division's website):

https://global.ynu.ac.jp/en/support/tuition_scholarship/

* All of the information contained in the application documents will be used only for the screening procedure and confirmation of your status of residence.

大学院（修士） 標準修得単位数表（授業料免除審査用）

List of Standard Number of Credits for Assessment of Tuition Waiver

2025年4月1日時点 As of April 1, 2025
 ※各設定単位数は変更になる場合があります。
 The number of credits is subject to change.

〈大学院（修士） Graduate School (Master's program)〉

※休学歴のある者、留年している者は在学月数で確認すること。 Those who had temporary leaves of absence from YNU should refer to the number of enrollment months below.	2年生* (該当者のみ) refer to the note(*)	2年生 2024春入学 2 year entered in Spring 2024	2年生 2023秋入学 2 year entered in Fall 2023	(参考) 修了単位数 (Reference) Credits required for completion
在学月数（休学期間は除く） The number of enrollment months (except months of temporary leaves) ※月始め（1日）に在学していれば、その月は 在学月として数える。 Count the month as an enrollment month if you are enrolled as of the 1st of the month.	1～12か月	13～18か月	19～24か月	
教育学研究科 Education	4	15	15	30
教育学研究科（教職大学院） Education (Professional School)	8	20	20	46
国際社会科学府 International Social Sciences	8	16	16	32 36 (38)
理工学府 Engineering Science	7	15	15	30
環境情報学府 Environment and Information Sciences	7	15	15	30
都市イノベーション学府 Urban Innovation	7	15	15	30 (Y-GSAの副専攻プログラムの場合は40) (40 in case of the minor program of Y- GSA)
先進実践学環 Innovative and Practical Studies	7	15	15	30

(*)入学後2学期以内に休学した場合のみ適用。
 Applicable only when students take a leave of absence within 2 semesters after entering YNU.