

Application Guidelines for YNU Recommended Candidates of Japanese Government (MEXT) Scholarship 2025 (Research Student by University Recommendation [General])

Yokohama National University (YNU) will be accepting applications for the Japanese Government (MEXT) Scholarship 2025 (Research Student by University Recommendation [General]) as below.

The selected candidates will be recommended to the Ministry of Education, Culture, Sports, Science and Technology (MEXT) as “research students (kenkyū-sei)”. Kenkyū-sei are students who conduct research at YNU’s graduate schools and receive guidance from their academic advisors with the aim of entering a regular course of study.

To enroll in master’s or doctoral programs as degree-seeking regular students, the candidates must be selected by MEXT as the scholarship grantees, and pass the entrance examination conducted in each graduate school before or after their arrival in Japan in October 2025.

If they pass the entrance examination before their arrival in Japan, YNU will apply for the change of student status and scholarship duration to MEXT, which will enable the grantees to enroll in a master’s or doctoral program from the beginning of their study period in October 2025. Therefore, those who wish to enroll as a regular student in a master’s or doctoral program from the beginning should consult their academic advisors about the admission schedule and application procedures.

If they pass the entrance examination after their arrival in Japan, they can change their student status and extend their scholarship duration to complete their program (up to the standard period of study), provided that their request is approved by MEXT.

1 QUALIFICATIONS AND CONDITIONS

(1) Applicants: Applicants must be international students of graduate school level with excellent academic achievement (*) who are newly coming to Japan, and must satisfy one of the following conditions:

- [1] they are officially recommended by one of the international partner universities of YNU (Applicant must be from the applicable graduate school if the agreement is made only between the graduate schools);
- [2] they are officially recommended by a university that has either organizational or personal relationship with YNU;
- [3] they are officially recommended by the college or graduate school of YNU from which they have graduated.

(*) They must demonstrate that their grade point average is 2.30 (out of 3.00) or above in the current degree program attending (if applicants are pursuing a degree program) or the last degree program graduated/completed (if applicants have already graduated/completed the degree program). They must also be expected to maintain the equivalent level during the scholarship period.

(2) Nationality: Applicants must have the nationality of a country designated by MEXT which is listed on the appendix (see page 10). Applicants with Japanese nationality at the time of application are not eligible. However, persons with dual nationality who hold Japanese nationality and whose place of residence at the time of application is outside of Japan are eligible to apply as long as they choose the nationality of the other country and renounce their Japanese nationality by the date of their arrival in Japan.

(3) Age: Applicants, in principle, must have been born on or after April 2, 1990. Exceptions are limited to cases in which MEXT deems that the applicant could not apply within the eligible age limit due to wider circumstances in the applicant’s country (military service obligation, loss of educational opportunities due to disturbances of war, etc.). Personal circumstances (financial situation, family circumstances, state of health, circumstances related to applicant’s university or place of employment, etc.) will not be considered for exceptions.

(4) Academic Background: Applicants must satisfy one of the qualification requirements to enter a master's degree program or a doctoral degree program at a Japanese graduate school. (Applicants who are expected to satisfy the requirements with certainty by the time of enrollment are also eligible.)

1. Major Qualification Requirements for Master's Programs

- (1) Having graduated from a Japanese university
- (2) Having completed 16 years of school education in countries other than Japan
- (3) Having completed a program with the standard study period of three years or more at universities or equivalent educational institutions in countries other than Japan and received a degree equivalent to a bachelor's degree

2. Major Qualification Requirements for Doctoral Programs

- (1) Having been awarded a Japanese master's degree or students with a Japanese professional degree
- (2) Having been awarded an overseas degree equivalent to a master's degree or professional degree

(5) Fields of Study: Applicants should apply for the field of study they majored in at university or a related field. The field of study must be a subject which applicants will be able to study and research in graduate programs at YNU.

(6) Language Ability: Applicants must be proficient in Japanese or English language and meet one of the following conditions:

- [1] Having passed N2 or N1 of the Japanese Language Proficiency Test (JLPT) or have obtained an English language proficiency test score that is equivalent to CEFR level B2 or higher.
- [2] Having been awarded or expect to be awarded by the time of enrollment an bachelor's degree (in case of applying for a master's program) or master's degree (in case of applying for a doctoral program) from an institution where the medium of instruction was in Japanese or English.
- [3] Judged by YNU, possessing a level of proficiency in either Japanese or English equivalent to that stated in [1].

(7) Health: Judged by YNU, applicants must be free from any physical or mental conditions that would impede their studies in Japan.

(8) Arrival in Japan: Applicants must be able to leave for and arrive in Japan on the date set by YNU, which is normally the end of September. (It must be within two weeks of the beginning of the Fall semester on 1 October.)

(9) Visa Requirement: Applicants must obtain a "Student" visa at the Japanese diplomatic mission in the applicant's country of nationality, and enter Japan with the residence status of "Student." Accordingly, even if the applicants already have some other residence status ("Permanent Resident," "Long-Term Resident," etc.), the applicants must change it to the "Student" status and re-enter Japan. Applicants should be aware that, in cases where they re-apply for their original resident status of "Permanent Resident" or "Long-Term Resident" after expiration of their status as MEXT Scholarship student, it cannot be guaranteed that their applications will be accepted. Applicants should also note that the scholarship will be suspended if they come to Japan without newly acquiring the "Student" residence status.

(10) Non-eligibility: those who meet any one of the following conditions are ineligible. He/she must withdraw from the scholarship if non-eligibility is identified after the start of the scholarship period.

- [1] Those who are military personnel or military civilian employees at the time of their arrival in Japan or during the period of the payment of the scholarship;
- [2] Those who cannot arrive in Japan by the period designated by YNU;
- [3] Those who are previous grantees of Japanese Government (MEXT) Scholarship programs (including those who withdraw from the scholarship program after the arrival in Japan), but

do not have educational research experience of more than three years from the month following the final payment of the previous scholarship to the month when the payment of this scholarship begins. This does not apply to past grantees of Japanese Studies scholarship who have graduated or are going to graduate from universities in their home countries, those of Japan-Korea Joint Government Scholarship Program for the Students in Science and Engineering Departments, past participants in the Young Leaders Program, and those who have obtained or are expected to obtain a degree as undergraduate students of the Japanese Government (MEXT) Scholarship programs (university recommendation/special selection). MEXT Honors Scholarship is not one of MEXT Scholarship Programs;

- [4] Those who are currently also applying to another program under the Japanese Government (MEXT) Scholarship system. This includes programs for which scholarship payments will begin in FY2024, although their final selection results have not been decided yet, and the programs for which scholarship payments will begin in FY 2025;
- [5] Those who are residing in Japan at the time of application;
- [6] Those who are planning to receive scholarships, fellowships, or other financial support funded by the Japanese government or related organizations after the commencement of scholarship payments (following enrollment at YNU);
- [7] Those who are expected to graduate at the time of application and cannot satisfy the qualifications and the conditions related to the academic background by the deadline given;
- [8] Holders of dual nationality at the time of application who cannot verify that they will give up Japanese nationality by the time of the arrival in Japan;
- [9] Those whose main aim is to engage in research activities (such as fieldwork or internships) in a country other than Japan or take a leave of absence after submission of the application;
or
- [10] Those who are planning to remain as kenkyū-sei and have no intention to advance to a regular degree course at a graduate school; or
- [11] Those who have no intention to obtain a degree.

(11) Others: Applicants must be willing to contribute to mutual understanding between Japan and their home countries by participating in activities at schools and communities during their study in Japan while contributing to the internationalization of Japan. They are also expected to make efforts to promote relations between the home countries and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires, and cooperating with relevant projects and events conducted by Japanese diplomatic missions after they return to their home countries.

2 PERIOD OF SCHOLARSHIP

The period of the scholarship will differ as follows depending on the program that the grantee enrolls in after coming to Japan:

(1) If the grantee will enroll as a kenkyū-sei (non-degree-seeking student) after coming to Japan, the scholarship will be payable for 18 months from October 2025 until March 2027.

(2) If the grantee will enroll directly in a master's or doctoral program after coming to Japan, the scholarship will be payable for the period necessary for the grantee to complete their regular program (standard period of study).

(3) If the grantee wishes to advance to a regular program in a graduate school as a regular student, or to proceed to a doctoral program from a master's program, he/she may apply for an evaluation screening for the extension of the scholarship period for the advanced study if he/she meets the prescribed standards with outstanding academic records. However, the following points should be noted:

- [1] The extension of the scholarship period will be permitted only if the successful student has passed an entrance examination for a regular degree course at a graduate school in which they wish to enroll and expresses his/her intention to enroll in the course.
- [2] The grantee cannot have the period of his/her scholarship extended as a kenkyū-sei.
- [3] If the grantee proceeds to a higher level of education without receiving approval for an extension of the period of the scholarship, the scholarship will be canceled. The grantees may,

however, proceed to a higher level of education or continue with his/her study as a privately-financed student.

[4] The grantee who proceeds to a regular graduate program from a kenkyū-sei program is not permitted to change his/her affiliation to any other graduate school/university.

3 SCHOLARSHIP BENEFITS

(1) Allowance: The amounts listed below shall be paid depending on the course enrolled in. (It includes a supplemental regional allowance of 3,000 JPY per month.) Due to the situation of the Japanese Government's budget, the amount of payment is subject to change each fiscal year. The scholarship shall be canceled if a grantee is absent from the university for an extended period.

[1] Kenkyū-sei (Non-degree-seeking students): 146,000 JPY (about 948 USD at the exchange rate of 1 USD = 154JPY) per month.

[2] Regular students enrolled in master's course: 147,000 JPY (about 955 USD at the exchange rate of 1 USD = 154JPY) per month.

[3] Regular students enrolled in doctoral courses: 148,000 JPY (About 961 USD at the exchange rate of 1 USD = 154JPY) per month.

(2) Travel Expenses

[1] Transportation to Japan: In principle, MEXT stipulates the travel schedule and route, and provides an economy-class airline ticket for the flight from the international airport closest to the grantee's residence (in principle, the country of nationality) to Narita International Airport or Haneda Airport, which are the international airports used on the normal route to the YNU. The grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc. Additionally, in the following cases (a) or (b), the grantee shall also bear at his/her own expense travel and lodging costs incurred in a third country. MEXT will provide an economy-class airline ticket from the grantee's country of residence to the said third country, and from the third country to Narita International Airport or Haneda Airport:

(a) The grantee must travel to a third country to apply for a visa because there is no Japanese diplomatic mission in their country of nationality, or the Japanese mission in their country is temporarily closed.

(b) There are no direct flights from the grantee's country of nationality to Japan.

In principle, the address given in the space for "Residence before arrival in Japan" on the application form shall be recognized as the "residence," and the airplane ticket will be arranged for a flight from the international airport nearest to that address. Except for cases when the grantee must travel to a third country to obtain a visa, MEXT will not provide an airline ticket for cases of travel to Japan from a country other than the grantee's country of residence due to the grantee's personal circumstances. Additionally, MEXT will not cover travel expenses for those arriving in Japan outside the designated period specified in "1(8) Arrival in Japan" due to personal circumstances.

[2] Transportation from Japan: Based on the application by the grantees, MEXT will provide an airline ticket to grantees graduating from their university and returning to the home countries by the end of the final month of the period of scholarship (Section 2 above) designated by MEXT. MEXT, in principle, shall provide an economy-class airline ticket from the international airports (Narita International Airport or Haneda Airport) used for the normal route to and from the grantee's university to the international airport (in principle, in the country of nationality) nearest to the returning grantee's residence. The grantee shall bear at his/her own expense all costs related to travel from the grantee's residence in Japan to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within the country of nationality (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc. If a grantee returns to the home country before the end of the period of scholarship due to personal circumstance, or reasons stated in "4 SUSPENSION OF PAYMENT OF SCHOLARSHIP", MEXT will not pay for the returning travel expenses.

If a grantee continues to stay in Japan after the scholarship period has ended (ex. Proceeding to further education or being employed in Japan, continuing to register as privately financed international students at the university), travel expenses for a temporary return will also not be paid.

(3) Education fees: Fees for the entrance examination, matriculation, and tuition will be borne by YNU.

4 SUSPENSION OF PAYMENT OF SCHOLARSHIP

Payment of the scholarship will be stopped in the following cases. Should any of the following apply, the grantee may be ordered to return a part of, or all of, the scholarship paid up to that time. Payment of the scholarship may also be stopped during the period up to the decision on the disposition of the matter.

- [1] A grantee is determined to have made a false statement on his/her application;
- [2] A grantee violates any article of his/her pledge to MEXT;
- [3] A grantee violates any Japanese laws and is sentenced and imprisoned for an indefinite period or for a period exceeding 1 year;
- [4] A grantee is suspended from his/her university or receives other punishment, or is removed from enrollment ;
- [5] It has been determined that it will be impossible for a grantee to complete the course within the standard time period because of poor academic grades or suspension or absence from the university;
- [6] A grantee came to Japan without newly acquiring the “Student” residence status, or changed his/her residence status to one other than “College Student”;
- [7] A grantee has received a scholarship or fellowship funded by the Japanese government or related organizations that cannot be combined with MEXT scholarship;
- [8] A grantee proceeds to a more advanced level of education without receiving approval for an extension of the period of the scholarship;
- [9] A grantee leaves the university or transfers to another graduate school/university.

5 RECOMMENDATION PROCEDURES AND NUMBER OF CANDIDATES RECOMMENDED

Each university, after screening, can recommend a designated number of applicants to MEXT as their recommended candidates. The number of candidates that each university can recommend to MEXT is designated on an annual basis. This year, the number of candidates designated to YNU is 3 (three). The Selection Committee of MEXT screens the candidates and decides on the grantees and their scholarship periods. Based on the results of screening and selection, MEXT will notify the results to the university by end of June (tentative). Therefore, it must be noted that being recommended by YNU as a candidate does not guarantee that he/she will be selected as a grantee.

6 APPLICATION PROCEDURE

Applicants must first check whether their grade point average is 2.30 (out of 3.00) or above (by filling out “(4) Academic Performance Entry Sheet (Template format by Excel)”) as well as whether they satisfy other qualifications and conditions.

If they can confirm that they satisfy all the necessary qualifications and conditions, applicants must prepare the necessary documents and contact the prospective academic advisor of their choice, consult with him/her about their research details, acceptance conditions and the like, and obtain the Conditional Acceptance Form (template format) before the stated application deadline. The List of Faculty Members on YNU’s website is useful to find a prospective academic advisor.

<https://global.ynu.ac.jp/en/admissions/professors/>

Applicants must submit the copies of Conditional Acceptance Form and the following application documents (1) – (9) by uploading them on the following website during the application period. Applications will not be accepted if the Conditional Acceptance Form or any other documents are missing or if they are submitted after the application period. Applicants are asked to email YNU International Students Section (kokusai.shien@ynu.ac.jp) if they do not hear from the Office for a week after their submission of application documents.

Although applicants are not required to submit the original documents (or the certified true copies issued by public institutions such as the applicant's university) at the time of application, the successful applicants who wish to be recommended to MEXT must submit them during the designated submission period.

7 APPLICATION DOCUMENTS

Applicants are required to submit the application documents (1) – (9) below together with the Conditional Acceptance Form issued by their prospective academic advisor.

Notes:

- [1] Template formats of application documents can be downloaded from https://global.ynu.ac.jp/en/admissions/mext_research-university/
- [2] Documents must be in Japanese or in English. If the certificate is written in a language other than Japanese or English, attach an English or Japanese translation as well as the original.
- [3] Where possible, the documents must be prepared by using a word processing software.
- [4] Although the documents need not be originals at the time of application, the successful applicants who wish to be recommended to MEXT by YNU must submit the originals (or the certified true copies issued by public institutions such as the applicant's university) during the designated submission period (those marked by * below). YNU may also ask them to submit some additional documents or correct minor errors. When possible, the documents must be printed double-sided in A4 size paper.
- [5] If preferred, originals or certified true copies of academic transcripts, certificate of graduation (or prospective graduation) and letter of recommendation can be submitted directly from the applicant's university to the International Students Section. In this case, please consult with the International Students Section in advance.
- [6] The documents submitted will not be returned under any circumstances. Applicants must submit certified true copies if they have only one original and cannot get it reissued.
- [7] If the documents are not submitted by the designated deadlines or are found to be invalid or containing false information, the recommendation or admission may be withdrawn at any time.

●Conditional Acceptance Form (Template format by PDF or JPEG *)

Applicants are required to submit a scanned copy of it issued by their prospective academic advisor. For the issuance of the Conditional Acceptance Form, applicants are required to have an interview conducted by their prospective academic advisor and other faculty member(s), either directly or by using such services as Zoom and Microsoft Teams.

(1) Application Form (Template format by PDF*) and Copy of passport (by PDF or JPEG) (Please compress the application form and a copy of passport in a zip file.)

Applicants are required to paste the photograph (by JPEG): 4.5 x 3.5 cm size, taken within the past six months, upper body, full-faced, no hats on the application form. And applicants are also required to submit a scanned copy of the passport page with their name, nationality, date of birth and photo.

(2) Field of Study and Research Plan [Research Proposal] (Template format by Word)

(3) Academic transcript for all academic year of university attended (graduate and/or undergraduate, by PDF or JPEG *): Applicants are required to submit scanned copies of the following documents according to their academic background:

- [1] Applicants who have already graduated from a university's undergraduate program: an academic transcript of the program;
- [2] Applicants who have already completed a degree program at a graduate school: academic transcripts of both the undergraduate and the graduate programs;
- [3] Applicants who are pursuing an undergraduate degree: an academic transcript that covers from the year of enrollment to the term for which grades have been determined at the application for the scholarship;

- [4] Applicants who are pursuing a graduate school degree: an academic transcript of the undergraduate program and an academic transcript of the degree program at the graduate school that covers from the year of enrollment to the term for which grades have been determined at the application for the scholarship.

The academic transcripts should show the grade scale applied and the grades earned by the applicant in all the subjects studied for each year of study at the course attended. A degree certificate or a certificate simply showing the ranking of the applicant at the time of graduation will not substitute for academic transcripts. Those who are pursuing an undergraduate or graduate degree must also submit a transcript when they graduate from that program by the time selection results are finalized.

- (4) Academic Performance Entry Sheet (Template format by Excel):** Applicants are required to read the notes on the sheet carefully, and fill in the relevant information from (3) Academic transcript for all academic year of university attended.

- (5) Certificate of graduation or degree certificate of the university attended (by PDF or JPEG *):** Applicants are required to submit scanned copies of the following documents according to their academic background:

- [1] Applicants who have already graduated from a university's undergraduate program: a certificate of graduation from the undergraduate program;
[2] Applicants who have already completed a degree program at a graduate school: certificates of graduation from both the undergraduate and the graduate programs;
[3] Applicants who are pursuing an undergraduate degree: a certificate of prospective graduation from the undergraduate program;
[4] Applicants who are pursuing a graduate school degree: a certificate of graduation from the undergraduate program and a certificate of prospective graduation from the degree program at the graduate school.

Those who are pursuing an undergraduate or graduate degree must also submit a certificate of graduation/completion when they graduate from that program by the time selection results are finalized.

- (6) Document that certifies that the applicant is ranked top 10% or 30% in the department of the last university attended (If any, by PDF or JPEG *):** If any, applicants are required to submit a document that certifies the rank or position (such as "ranked top 10 %" or "ranked X out of Y") in the department.

- (7) Official Recommendation letter from a high-ranking person (such as Dean or Director) at the current or last university attended, must be directed to President of YNU. (by PDF or JPEG *):** If sealed by the university, applicants are required to open it and check if it is addressed to the president of YNU.

- (8) Abstract of thesis (if any, by PDF):** Applicants are required to submit an abstract if they have written a thesis. Also, they are required to attach a list of published books, papers, reports and conference presentations that demonstrate their achievement and ability.

- (9) Documents that demonstrate the linguistic ability of the applicant which meet one of the conditions of "1-(6) Language Ability" (by PDF or JPEG *):** Applicants who meet the condition [1] are required to submit a grade certificate from an English and/or Japanese language ability test such as TOEFL iBT (including Home Edition), TOEIC (Both Listening & Reading and Speaking & Writing), IELTS Academic Module, and JLPT. The test must have been taken within two years preceding the application deadline. Applicants who meet the condition [2] are required to submit a formal letter (free format) from the last university attended which certifies that the medium of instruction was in Japanese or English. Applicants who meet the condition [3] are required to consult the International Students Section before submitting the application documents.

8 SELECTION METHOD

Applicants will be screened by the submitted documents. However, applicants are required to have an interview conducted by their prospective academic advisor and other faculty member(s), either directly or by using such services as Zoom and Microsoft Teams, prior to the issuance of the Conditional Acceptance Form.

The successful candidates will be decided holistically, based on the relationship between the applicant's university and YNU, their academic performance, the level of their universities and the recommendation from the graduate school which they wish to enroll in.

9 APPLICATION PERIOD

Friday, 20 December 2024 –Tuesday, 7 January 2025 (Japanese Standard Time)
Applications will not be accepted after the deadline.

10 ANNOUNCEMENT OF RESULT

(1) Selection of YNU Recommended Candidates

The result of screening will be notified to applicants by email on Monday, 3 February 2025. YNU will also give instructions for necessary procedures to the successful applicants. Waitlisted candidates will be notified of their status as well. If waitlisted candidates are later elevated to passing status, they will be informed separately, by the date specified on the waitlist notification.

(2) Selection of Scholarship Grantees

The result of selection by MEXT will be notified to candidates by email by the end of June 2025 (tentative). YNU will also give instructions for necessary procedures to the successful candidates.

11 NOTES

- (1) This application procedures are conducted in accordance with MEXT's "Application Guidelines for Japanese Government (MEXT) Scholarship 2025 (Research Students by University Recommendation [General])" released in November2024.
- (2) The successful applicants who wish to be recommended to MEXT must submit the original documents or certified true copies of them during the designated submission period. If they fail to do so, or if the submitted documents contain false information, their recommendation will be canceled.
- (3) The Selection Committee of MEXT screens the candidates and decide the grantees and their scholarship periods. Based on the results of screening and selection, MEXT will notify the results to the university by end of June. Therefore, it must be noted that being recommended by YNU as a candidate does not guarantee that he/she will be selected as a grantee.
- (4) If the application documents are found to be invalid or containing false information, the recommendation or admission may be withdrawn at any time including after enrollment.
- (5) If admitted, the grantees can move into a dormitory room for single persons that YNU provides (either at Tokiwadai International Residence or Ooka International Residence.) If they wish to live with their family, they are asked to come to Japan by themselves first; then bring their family to Japan after finding appropriate housing by themselves. In this case, they need to bear all the costs necessary to bring their family to Japan and live with them. They should be aware that it is rather difficult and costly to find family housing.
- (6) As the first installment of the scholarship payment will be made from one month to one and a half months after the grantee's arrival in Japan, the grantee is recommended to bring at least 280,000 JPY (about 1,818 USD, with the exchange rate of 1 USD = 154 JPY) with him/her to Japan to cover immediate living expenses and other necessary expenses.

- (7) For details on MEXT Scholarships, please refer to the “Application Guidelines for Japanese Government (MEXT) Scholarship 2025 (Research Student by University Recommendation [General])” released by MEXT, as well as the website of MEXT.

12 SECURITY EXPORT CONTROLS

Pursuant to the Foreign Exchange and Foreign Trade Act, YNU stipulates YNU Regulations for Security Export Control to rigorously screen admission of international students with respect to exported goods, technical assistance, and people-to-people exchange. Accordingly, some international students may have limited access to research and educational programs despite their preference. Applicants are asked to be aware of such restrictions and consult with their prospective academic advisor prior to filing their application. Also, international students who enroll in the Graduate School of Engineering Science, the Graduate School of Environment and Information Sciences, and the Graduate School of Urban Innovation are requested to sign a pledge to comply with the Foreign Exchange and Foreign Trade Act at the time of admission. For more details, visit the following website of the YNU's Research Initiatives and Promotion Organization.

<https://www.ripo.ynu.ac.jp/en/about/national-security-export-control/>

13 INQUIRY

International Students Section
Global Promotion Division
Student Affairs and International Strategy Department
Yokohama National University
79-8 Tokiwadai, Hodogayamu, Yokohama
240-8501 JAPAN
Email : kokusai.shien@ynu.ac.jp

Notes:

- All inquiries need to be made by applicants themselves by email in Japanese or English.
- Original or certified true copies need not be submitted at the time of application.