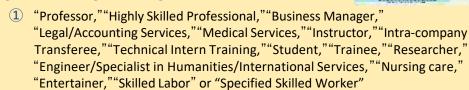# A mid-to-long-term resident needs to submit a "notification" to the Immigration Services Agency.

【 If the conditions below (1 &2) are met 】

1 What type of status of residence?

Foreign nationals having the following statuses need to submit a notification:

① "Professor," "Highly Skilled Professional," "Business Manager," "Legal/Accounting Services," "Medical Services," "Instructor," "Intra-company Transferee," "Technical Intern Training," "Student," "Trainee," "Researcher," "Engineer/Specialist in Humanities/International Services," "Nursing care," "Entertainer," "Skilled Labor" or "Specified Skilled Worker"

② "Dependent," "Spouse or Child of Japanese National" or "Spouse or Child of Permanent Resident" (limited to those who are given these statuses of residence based on the status as a spouse)

2 In what case?

Case①
- ✓ When there is a change in the name or location of the host organization (a place of employment or educational institution) or extinction of the organization (bankruptcy).
- ✓ When there is a change in leaving the organization, termination of a contract with the organization (retirement, graduation, dropping out), being transferred from the organization, or conclusion of a new contract with a new organization (entering a company, entering a school).

Case②
- ✓ When you are separated from your spouse due to divorce or death.

(Contact: "Information Center" Tel 0570-013904)

3 By when?

Within **14 days** of the changes.

4 How?

You can use **the e-notification system**!
(For details, refer to the following page!)

Easily!

CLICK!

※ You can also submit a notification at the Immigration office or by mail. Please see the Immigration Services Agency's website for how to make notification at a window or by mail.

You can submit a notification online!

STEP1

- Scan the **QR code**
- Click this button on the website

Let's try!

所属機関等に関する届出（法第１９条の１６）と
所属機関による届出（法第１９条の１７）はこちら

(You can proceed from "Information System Updates" on the website of the Immigration Services Agency)

出入国在留管理庁
Immigration Services Agency of Japan
電子届出システム

For a mid-to-long-term resident to log in

Enter your authentication ID and password, to log in.
authentication
Please enter an authentication ID
Password
Please enter a password
Log in

If you are a mid-to-long-term resident and have no Authentication ID yet, make your user registration below.
Authentication ID issued
If you have lost your Authentication ID and/or password, or your account is locked and you cannot log in, obtain a new Authentication ID and password from below.
Reissue of Authentication ID and/or password

STEP2

- Here is the link for User Registration
- **Login** to the System by using the Authentication ID and password

STEP3

- Enter the required information. Then, **you're done**!

You can use it 24/7 !

Easy and convenient! e-notification system

Immigration Services Agency